

## CONDITIONS FOR SUPPLY & MAINTENANCE OF ELECTRICITY

1. Your VAT Receipt will be emailed to you once we have received your order and full payment. Please ensure we have an email address to send receipt.
2. All Exhibitors fittings and wiring must comply with the current I.E.E. Regulations, Local Authority conditions and Health & Safety Executive Directives.
3. **A small charge will be applied to all credit card transactions. This charge will be pursuant with current legislation and advised at point of sale.**
4. Any refunds made to an exhibitor for a cancelled order will only be 50% of the order value excluding any surcharges or transaction fees. A Cancelled order is where an exhibitor books a supply pre show and then cancels their order pre show. No refunds will be issued for a cancelled order within 21 days before the event commences. This does not reflect our event cancellation refund policy explained in section's 19 and 20.
5. Electrical work by persons other than the official Electrical Contractor is prohibited. No person other than a member of **Excell Electrical** staff may alter or interfere with the installation.
6. The prices in the Schedule include the hire of all wiring, fittings and electricity consumed. Any specific breakages or damage to the installation (including faults caused by Exhibitor's wiring or appliances) will be charged to the Exhibitor.
7. If lighting points or socket outlets are required in a specific position on the Stand, a plan must be sent to **Excell Electrical** at least 21 days before the Show opens. If no plan is provided, the Engineer will use his discretion as to their position. Any fittings that have to be altered or moved will be at extra cost to the Exhibitor.
8. This form must be returned to **Excell Electrical** by the closing date shown, together with full payment. Any orders received after the closing date will be subject to a surcharge of 25%. No Cheques or BACS payments will be accepted as payment after 1<sup>st</sup> September 2014.
9. Power will be available as detailed on the order form it may be available during build-up but that is not guaranteed and may be disrupted at any time until the Opening Day. Temporary power is **not** generally available for the purpose of stand construction etc.
10. Power will be switched off at 18:30 hrs. on the final day
11. Any exhibitor who requires power after 18:30 hrs. on the final day must make prior arrangements with Excell Electrical where there could be an extra charge
12. **Excell Electrical** cannot be held responsible for failure to install an electricity supply, fittings, or other items ordered if the Stand or other Contractors have not completed their work. The Exhibitor will be liable for payment in full for such items installed, even if late. It is the responsibility of the exhibitor to ensure they have what has been ordered. No refunds will be issued after the event.
13. **All installations and connections will be at the discretion of the Engineer in charge.**
14. Excell Electrical cannot be held responsible for failure of electricity supplies under the control of the Supply Authorities, or for the failure of any mains producing generator sets. No losses actual or expected can be claimed for due to the loss of your power supply or lighting.
15. It may be necessary to disrupt the supply at any time for maintenance or safety reasons. This includes adverse weather or similar conditions not directly under the Electrical Contractor's control.
16. As part of a temporary installation, residual current devices protect all circuits. These devices may trip occasionally due to the build-up of residual earth currents. Exhibitors are warned to take extra precautions to prevent loss of computer data etc. **Excell Electrical** cannot be held responsible for such loss.
17. All generators must be supplied by **Excell Electrical**, except with written permission from both **Excell Electrical** and **the Organisers**
18. It must be noted that power will be provided via generators – surge protection is advised. Up until 13:00 hrs the day prior to the show we are still testing and commissioning the system. Exhibitors are advised not to plug into their supply until 13:00 hrs on Friday. Excell Electrical can not be held liable for any damaged caused to exhibitors electrical equipment during this testing period.
19. **If for any reason the event is cancelled due to Force Majeure (Adverse weather, Communicable diseases or UK Terrorism certified by UK Treasury) and is cancelled Excell Electrical will Not be issuing any refunds for orders received by exhibitors. We advise you to hold your own insurance.**
20. **If the event is cancelled or abandoned due to anything other than Force Majeure (detailed in 19.) there will be NO refund available for exhibitors under any circumstances.**
21. Any omissions to the Exhibitor's order must be notified to **Excell Electrical** site office in writing (or by email) within 72 hours of the Show opening.
22. **Excell Electrical** reserves the right to apply a £25.00 administration charge to all refunds.
23. Due to the design and layout of the installation, it may be necessary to position mains panels etc. onto Exhibitor's Stands. Any such positioning will be kept as discreet as safely possible.
24. **Sharing of power between Exhibitors is prohibited.**
25. No claim for loss or expense (actual or expected) will be accepted as a result of the Electrical Contractor's failure to perform.
26. Any payments received from outside of UK must be increased to allow for UK Bank charges. Any refunds made to outside the UK will incur costs.
27. By completing an order form either on our website, paper form or email you are agreeing to our terms and conditions.

**FAILURE TO COMPLY WITH THESE CONDITIONS MAY RESULT IN ELECTRICITY SUPPLY BEING WITHHELD OR DISCONNECTED.**